

**EDUCATION CULTURE AND SPORT COMMITTEE - COMMITTEE BUSINESS
23 FEBRUARY 2012**

<u>No</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due (items in bold are overdue)</u>	<u>Report Expected (if known)</u>
1.	<p>Education, Culture and Sport 27 May 2010 Article 11</p> <p>Special Education, Culture and Sport 28 October 2010 Article 2</p>	<p><u>Learning Estate Strategy (Schools) – Rezoning Exercise (Secondary)</u></p> <p><u>At its meeting of 28 October 2010, the Committee resolved, amongst other things:-</u></p> <p>to request that officers develop fully detailed proposals for the longer term management and provision of secondary schools which will result in twelve academies in total, as outlined in the report.</p> <p>Following the decision on 28 October 2010 that officers fully develop proposals to redefine the catchment areas of Aberdeen Grammar School and Harlaw Academy, at its meeting of 24 March 2011, the Committee considered a report on the catchment areas of these schools and agreed that officers should include the potential re-zoning of the two secondary schools in a comprehensive review of the primary school estate, to be completed by December 2011 with a report to Education, Culture and Sport Committee early in 2012.</p> <p>An update was provided in the bulletin on 15 September 2011. This specifically addressed primary school provision in the north west of the city, in light of proposed new housing developments at Muggiemoss Road and Stoneywood Estate.</p>		Head of Educational Development, Policy and Performance	Early 2012	

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2.	<p>Policy & Strategy (Education) 9 June 2009 Article 11</p> <p>Education, Culture and Sport 8 October 2009</p>	<p><u>Strategic Music Partnership – Big Noise: Sistema Scotland</u></p> <p>At its meeting on 2 June 2011, the Committee resolved:- (i) to note the report and the potential for a similar project in Aberdeen; (ii) to instruct officers to investigate a business model for the delivery of a project working with Sistema Scotland; and (iii) to instruct officers to report to a future meeting of the Committee on the proposed business model, criteria for identifying an appropriate community, and possible funding sources.</p> <p>An update was provided in the bulletin on 15 September 2011.</p>		Head of Communities, Culture and Sport	24.11.11	
3.	<p>Education, Culture and Sport 24 March 2011 Article 19</p>	<p><u>Reduced Communities Team / Leased Community Centres -</u></p> <p>At its meeting on 24 March 2011, the Education, Culture and Sport Committee agreed that all community centres move to a lease type model by 31 March 2012, managed by community organisations as appropriate to the facility, and further agreed, amongst other things:-</p> <p>(i) to instruct the Director of Education, Culture and Sport to carry out a detailed analysis of all funded activity (both externally and internally delivered), taking into consideration a social and economic impact analysis of each activity, reporting back to an appropriate Committee; and</p>	<p>An update report is included on the agenda.</p> <p>24/3/11 decisions:</p> <p>(i) Detailed analysis of all funded activity – this work is ongoing and it is planned that a report will be brought to committee on the interim outcomes of this piece of work in May/ June 2012.</p> <p>(ii) A review of the number of community facilities will be carried out as part of the analysis of funded activity, and an</p>	Head of Communities, Culture and Sport	Various – see below	

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	Council Budget 10 February 2011	<p>(ii) to instruct the Director of Education, Culture and Sport to review the number of community facilities within Aberdeen City, as part of the wider service asset management plan for Education, Culture and Sport.</p> <p>On 15 September 2011, the Committee agreed, amongst other things, to receive reports as follows:-</p> <p>(i) Rosemount Community Centre - Officers to report back to a future Committee on negotiations with Arts Development, Arts Education, City Moves and Peacock Visual Arts and any other interested organisations, about potentially being based in this building along with the Community Centre and potentially other public bodies;</p> <p>(ii) Hillylands – To take no action at present, and officers instructed to report back to the Committee on Mastrick Young People’s Project.</p> <p>(iii) to suspend Standing Orders to revoke the Committee’s decision of 2 June delegating authority to officers to finalise the Management Agreement, Constitution and Lease, and to instruct officers to continue negotiations on these documents, in consultation with the Conveners and Vice Conveners of the Education, Culture and Sport, Finance and Resources, and Corporate Policy and Performance Committees, and to report back to the November meeting of the Committee on the outcome.</p>	<p>interim report will be brought to committee in May/ June 2012.</p> <p>On 24 November, 2011, the Committee agreed:-</p> <p>(i) To note the ongoing work in relation to Rosemount Community Centre;</p> <p>(ii) To refer the Hillylands Centre and Mastrick Young People’s Project to the budget process for consideration in the 2012/13 budget;</p> <p>(iii) to instruct officers to complete the negotiations with community centre representatives to finalise the management agreement, lease and model constitution, and to report back to the next meeting on 23 February 2012. These discussions would include the matter of indemnity insurance, the introduction of a resident’s pass to the Accord Card with discounted local</p>			

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		(iv) to instruct officers to carry out further investigations regarding the provision of more comprehensive indemnity insurance cover for members of the community centre management committees including volunteers, including financial implications, and to report back to the November meeting of the Committee on the outcome.	(iv) access for community centres, and activities in community school and 3Rs facilities outwith core hours; and to instruct officers to report back to the Committee on the matters covered within the report at item 6.2 on the agenda (Community Development Fund – Childcare and Out-of-School Provision) following the negotiations with the community centre representatives referred to at resolution (vi) above.			
4.	Education, Culture and Sport 18 February 2010, Article 21	<u>Bookings and Lettings Review</u> The Committee, amongst other things (i) agreed to receive a report back on the issue of an electronic Leisure Management System; (ii) agreed that officers would proceed with discussions with Trade Unions about options for the deployment of janitorial cover and report back; (iii) that officers report to a future meeting on the outcome of the review of the Corporate Budget; and (iv) to receive oral updates at each meeting on the Bookings and Lettings Review and its implementation.	At its meeting on 2 June 2011, the Committee agreed that oral updates would only be required when there was progress to report, and noted that a report would come back to Committee on the review in three cycles' time. There is a report on the current agenda and this item is thereafter recommended for removal.	Head of Communities, Culture and Sport	January 2012	

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		<p>At its meeting on 20 January 2011, the Committee heard that officers had reviewed the rationale for groups receiving free lets via the Corporate Budget held by Corporate Governance, and it was noted that a report would be presented to a future meeting of the Committee on this matter. Finally, a report would also be produced on the review of the Access to Leisure Scheme to ensure that it was achieving its objectives.</p> <p>At its meeting on 24 March 2011, the Committee approved the principle of implementing new staffing arrangements for evenings and weekends lets, subject to the outcome of detailed engagement with staff and trade unions by Enterprise, Planning and Infrastructure.</p>				
5.	Education, Culture and Sport Committee 24 March 2011 Article 10	<p><u>Provision for Children With Additional Support Needs – Raeden</u> The Resources Management Committee had on 16 June 2009, approved the development of a new specialist facility for children with additional support needs arising from complex factors on the current Raeden Development Centre site.</p> <p>At its meeting on 24 March 2011, the Committee instructed officers to complete a full business case for the development of the new school and campus on the site of the existing Raeden Centre, and agreed in principle to the closure of Raeden Nursery; the allocation of children to the 3 proposed</p>	At its meeting on 2 June 2011, the Committee considered a report which advised that the majority of children had now been placed in one of the three developmental nurseries, and that there was no longer the requirement to keep the nursery provision operating at Raeden or to relocate the provision to Braeside as originally envisaged. The report further advised that a business case was being developed in relation to funding for the new campus on the Raeden site, to be presented to the Finance and Resources Committee on 16 June	Head of Educational Development Policy and Performance	02.06.11	June 2012

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		<p>developmental nurseries; the temporary decant of children to the former Braeside School, to enable the construction of the new school and campus on the site of the Raeden Centre, subject to the approval of the business case by the Finance and Resources Committee.</p> <p>At its meeting on 21 April 2011, the Finance and Resources Committee considered a report on the ongoing discussions with Hub Co, and resolved that:-</p> <p>(i) the Heads of Finance and Asset Management & Operations continue discussions with Hub Co, along with the completion of detailed Business Cases by all appropriate Services, to determine the financial viability of this proposal;</p> <p>(ii) the Director of Education, Culture and Sport evaluates the specific impact of not progressing the Raeden and Bucksburn/ Newhills projects within the current timescales, and reports these to the next meeting of Education, Culture and Sport Committee;</p> <p>(iii) appropriate officers continue to consider other funding arrangements;</p> <p>(iv) a full report is submitted to the next Finance and Resources Committee on the outcome of the above; and</p> <p>(v) to instruct that everyone with an interest be advised immediately that a decant in the summer recess was unlikely.</p>	<p>2011.</p> <p>A verbal update was given to the Committee on 15 September 2011. Since then, funding discussions have progressed but have not yet concluded. It is anticipated that a full report will be brought to Committee in three cycles' time.</p>			
6.	Education,	<u>Cordyce Project</u>		Head of	18.11.10	

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	Culture and Sport 15 April 2010 Article 20	<p>At its meeting on 15 April 2010, the Committee instructed officers to conduct an options appraisal on the redevelopment of the Cordyce site to include, in addition to a replacement school, a specialist residential facility on a spend-to-save basis, subject to confirmation of the required funding. The options appraisal was referred to the Finance and Resources Committee of 11 May 2010, for funding approval. Funding approval was granted.</p> <p>The Committee received an oral update at its meeting on 18 November 2010, and resolved:-</p> <p>(i) to note the update provided, and that a report would come back to Committee on the options appraisal, to include a number of different options on how to manage provision;</p> <p>(ii) to request that in preparing the report, officers take account of the Social Care and Wellbeing implications and make mention of the provision of children's homes</p> <p>A bulletin update was provided to Committee on 2 June 2011, and officers will aim to provide a full report to the September meeting, following discussion with the architects involved.</p>	An update was included in the Committee Business Statement on 15 September 2011.	Educational Development Policy and Performance		
7.	Finance and Resources 17 June 2010 Article 34	<p><u>Tullos Swimming Pool – Internal Works</u></p> <p>The Committee had under consideration a request from Education, Culture and Sport Committee to consider urgent funding from</p>	At its meeting on 18 November 2010, the Committee resolved:- (15) to note that the review	Director of Education, Culture and Sport	07.06.12	

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		<p>the Capital Plan to carry out works to the interior of the Tullos Swimming Pool. Members expressed their concern that not enough detail was included within the report, and questioned why the repairs had not been carried out at a much earlier date. The Convener expressed his concern that the Service Committee was requesting capital funding for the repairs and intimated that Service Committees should take ownership of their Non Housing Capital Programmes, and reprioritise their budgets to take account of urgent matters such as this case. The Committee, amongst other things, resolved that the matter be referred back to the Education, Culture and Sport Committee in order that members may consider the matter as part of a review of the Non Housing Capital Programme for that Service.</p> <p>At its meeting on 16 September 2010, the Committee resolved, amongst other things, to review the need for Tullos Swimming Pool as part of a city-wide water management plan, in partnership with Scottish Swimming, Sport Aberdeen and local swimming clubs, to include benchmarking of Aberdeen against Dundee, Edinburgh and Glasgow.</p>	<p>of water in the city would take approximately a year to complete, and to therefore amend the “report expected” column to September 2011; and</p> <p>(ii) also in relation to item 16 (Tullos Swimming Pool – Internal Works), to request that Annette Bruton and Patricia Cassidy meet with the local Ward Members to discuss the detail of the review.</p> <p>The Committee on 24 November 2011 agreed, amongst other things:-</p> <p>(i) to instruct officers to develop proposals for a sustainable strategy for the provision of swimming pools in the city as part of the sport and leisure asset plan with Sport Aberdeen. This work would be completed in partnership with the Water Management Plan Working Group, including Sport Aberdeen, Scottish Swimming, sportscotland, Aberdeen Sports Village, local swimming</p>			

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			<p>clubs and other key stakeholders. The proposals would be linked to the Council-wide Asset Management Strategy; and</p> <p>(ii) to note with concern the current lack of access to a swimming pool in Torry, and to instruct officers to submit a further report on Tullos Swimming Pool, including detailed and validated capital costings and possible sources of funding and the possibility of running buses between swimming pools in order to address need, to the budget process.</p>			
8.	Education, Culture and Sport 27 May 2010 Article 14	<p><u>Progress report on proposals to redevelop Aberdeen Art Gallery and report on improving access to the Museums and Galleries collections</u> <u>The Committee resolved:-</u> to instruct officers to prepare a capital business case for further consideration and report to the Education, Culture and Sport Committee on 16 September 2010, and Finance and Resources Committee on 28 September 2010, to include recommendations on the most appropriate</p>	<p>Officers continue to work to prepare the Business Case, once sufficient progress has been made on assessing the level of interest in the business and wider community, as well as the outcomes of the TIF application.</p> <p>The Committee on 15 September, 2011 noted the slower than expected progress and that a report will be brought to a subsequent</p>	Head of Communities, Culture and Sport	15.09.11	24.11.11

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		<p>option to redevelop the Art Gallery, and on the commitment the Council is being requested to make at that stage.</p> <p>At its meeting on 18 November 2010, the Committee agreed that a fundraising campaign be progressed at no net cost to the Council.</p>	<p>meeting, as soon as possible.</p> <p>A report was contained in the Information Bulletin on 24 November.</p>			
9.	<p>Education, Culture and Sport Committee 20 January 2011 Article 7</p>	<p><u>Closing the Gap</u> At its meeting on 20 January 2011, the Committee requested a further report on the gap between the lowest attaining 20% and the highest attaining 20% of pupils, to include any lessons learned from how other local authorities had tackled the problem.</p> <p>At its meeting on 2 June 2011, the Committee considered a report in relation to Closing the Gap and (i) instructed officers to develop a policy on raising achievement which sets out the approaches to be taken in schools and across Services to reduce the gap in attainment, and (ii) requested that Closing the Gap be considered alongside the Big Noise: Sistema Scotland project in future reports.</p>	<p>A report is on the agenda.</p>	<p>Head of Educational Development, Policy and Performance</p>	<p>24.11.11</p>	<p>23.02.12</p>
10	<p>Council Budget 10 February 2011</p>	<p><u>Transformation Options / Virtual Campus</u> At its meeting on 2 June 2011, the Committee considered a progress report on the Service transformation options and requested a further report on progress with all transformation options to the meeting of</p>	<p>A report is on the agenda.</p>	<p>Director of Education, Culture and Sport</p>	<p>24.11.11</p>	<p>23.02.12</p>

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		<p>Committee on 24 November 2011.</p> <p>The Committee also requested a further report on all aspects of the virtual campus once it was in its trial period, (i) to include the potential impact of travel costs to those children from more deprived areas, to ensure that the costs were not preventing them from accessing educational opportunities, and (ii) to include an investigation into the possibility of using the Aberdeen Endowment Trust as a means of assisting these pupils with travel costs.</p>				
11	<p>Council Budget 10 February 2011</p> <p>Education, Culture and Sport Committee 15 September 2011</p>	<p><u>Pupil Support Assistants</u> As part of the General Fund budget proposals, to instruct the Director of Education, Culture and Sport to report to the relevant Committee with further information on the role and support of Pupil Support Assistants.</p> <p>The Committee was provided with an update with in the information bulletin, and agreed to receive a report to a future meeting assessing the impact of the reduced number of Pupil Support Assistants.</p>	A report is on the agenda.	Director of Education, Culture and Sport	23.02.12	
12	<p>Education, Culture and Sport Committee 24 March 2011 Article 15</p>	<p><u>Move to a Cultural Trust</u> At its meeting on 24 March 2011, the Committee considered a report on how the decision from the Council Budget meeting on 10 February 2011 to move to a cultural trust would be implemented.</p>	A report is included in the information bulletin.	Head of Communities, Culture and Sport	24.11.11	23.02.12

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		<p>The Committee agreed, amongst other things:- to instruct the Director of Education, Culture and Sport to progress, by way of an officers' working group, an options appraisal on the transfer of services to a cultural trust, and that the options appraisal (1) include consideration of which services could transfer, including the Beach Ballroom, (2) examine a preferred governance model, including the option of community ownership of assets, and (3) to request that the options appraisal include SWOT analysis and options for governance arrangements; and to report the findings of the options appraisal to Committee by 24 November 2011.</p>				
13	<p>Education, Culture and Sport 15 September 2011 Article 15</p>	<p><u>Newhills Primary School</u></p> <p>The Committee agreed to ask the Finance and Resources Committee to earmark the land at Newhills School for future educational use, subject to the Scottish Government agreeing to transfer the site from the HRA to the General Services Account, and to receive a report on the long-term use, date of transfer and transfer value of the site, once a business case and funding was approved for a new school at Newhills.</p>	<p>A verbal report is on the agenda.</p>		23.02.11	
14	<p>Council 6 October 2011 Article x</p>	<p><u>Pupil Representation</u></p> <p>Council instructed officers to prepare a full report into the membership of the</p>	<p>To be reported in June.</p>		23.02.11	05.06.11

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		Committee including how best to achieve pupil involvement.				
15	Education, Culture and Sport 24 November 2011 Article 14	<u>SQA Attainment Figures</u> The Committee agreed to refer to the next meeting approval of the briefing note on SQA attainment 2010/11, so as to ensure that the most up-to-date figures were provided to the Committee.	Post appeal data was not available in time for inclusion in the Performance Report on the agenda, but it will be emailed to the Committee.	Head of Educational Policy and Performance	23.02.12	
16	Education, Culture and Sport 24 November 2011 Article 15	<u>In-zone Placing Requests</u> The Committee instructed officers to report back with options to reduce the number of placing requests refused to in-zone pupils who have moved into zone in school year.			07.06.12	